

Step Ahead Dance Studio, LLC

FEE AGREEMENT

2011-2012 DANCE SEASON

Registration Fee

A \$30.00 Registration Fee is assessed to all students for the 2011-2012 dance season. All Registration Fees are non-refundable for any reason except the cancellation of the class for which the student is registered by *Step Ahead* prior to the start of the session. Registration fees will only be refunded if *all* classes for which a student is registered are cancelled. A student will not be admitted to classes until the Registration Fee and first month's tuition have been paid.

Late Registration

Students who register for classes after the start of the season may be required to take private lessons in order to "catch up" on skills and technique which have already been taught prior to the student's arrival.

Tuition

Fees are based on a complete dance season beginning in August and ending in June with our annual performance. Tuition rates are an annual fee and will be broken down into 10 equal monthly installments. Installments are due on the first day of each month, not the first class of the month. All fees must be paid prior to the year-end performance. Students with outstanding balances on their accounts will not be allowed to perform.

Withdrawal

Students wishing to withdraw from classes are required to do so in writing by completing a Withdrawal Form. Students are required to give a 30-day notice to withdraw from any class. Students will be responsible for tuition and fees during the 30-day period.

Drop/Add

Students may drop or add classes during the season with prior permission from class instructors and the studio director. Class changes may be recommended by an instructor based on the student's skill level. Students wishing to drop or add classes are required to complete the Drop/Add Form. Once the form is complete, student's tuition and fees will be adjusted accordingly. Students who drop a class without adding a replacement class are responsible for one month of tuition for the dropped class in accordance with the Withdrawal policy above.

Performance Fees

There will be a \$35.00 Performance Fee charged to each student appearing in the end of season performance. This helps defray, but does not cover the cost of renting the facility, technicians, stage crew, etc. The pre-paid portion of the Performance Fee is non-refundable after November 1, 2011 should a student choose not to participate. Students are responsible for the remaining balance of the Performance Fee if he/she chooses to withdraw from classes after November 1, 2011.

Costume Fees

Each student appearing in the spring performance is required to purchase a costume for each dance in which he/she will appear. Costumes for the 2011-2012 dance season are \$75.00 per regular class. Combination classes will have 2 costumes and will require a fee of \$85.00. Tights are included with each costume. *Costumes for SASSI Dance Company classes will be determined and billed separately throughout the season as required.* Costumes will be ordered early to ensure timely delivery for the show in June. Pre-paid Costume Fees are non-refundable after December 1, 2011 regardless of participation. Students are responsible for the remaining balance of all Costume Fees if he/she chooses to withdraw from classes after December 1, 2011. Students participating in production numbers are required to purchase additional costumes for the routine. These costs will be as minimal as possible and will be billed separately as necessary.

Payment Methods

Payments are accepted by cash or check only. For your convenience and security, please place all tuition payments made by check in the payment box located on the wall inside the front entrance of the studio. Please do not place cash in the payment box! Cash payments should be made directly to a *Step Ahead* staff member who will provide a written receipt of the payment.

Preferred Payment Plan

Step Ahead uses a "Preferred Payment Plan" for collecting tuition and fees. All tuition charges, regular class costume fees and performance fees will be added together and divided equally among the months of the dance season. To make budgeting easier for all families, fees will be divided over 10 equal payments beginning in August and ending June. Students who withdraw prior to the end of the dance season will be responsible for a full month of tuition plus any outstanding Costume and Performance Fees.

Late Fees

A \$10.00 Late Fee will be charged on the sixth day of each month when there is a balance due on your account and a payment has not been received. The Late Fee policy applies to *all* outstanding balances and will accrue with each month. Additionally, finance charges will accrue on any outstanding balance more than 30 days past due.

Returned Checks

A \$25.00 Returned Check Fee will be assessed for any checks returned to the Studio. After the second returned check, instruction and services will be available on a CASH only basis and must be paid in advance.

Private Lessons

Private lessons are available at the rate of \$50 per hour. Multiple private lessons will be discounted based on the number of lessons received and must be paid in advance. Students wishing to do solos, duets, or trios for the purpose of entering dance competitions may do so with the approval of the instructor and studio director. Fees are available on request.